

ARMY NATIONAL GUARD TECHNICIAN ANNOUNCEMENT BARGAINING UNIT



**HUMAN RESOURCES
OFFICE**
Washington National
Guard
Building 33, Camp Murray
Tacoma, WA 98430-5130

Announcement number
10-133-ARNG
Opening Date
17 September 2010

Position Title, Series & Grade
Guidance Counselor, GS-0301-09

PD Number:
D0569000

APPLICATIONS WILL BE ACCEPTED UNTIL 4:30 ON:

1 November 2010

SEE NOTE

Location of Position:

G1-ED
Camp Murray, WA

Baseline physical

An employment physical may be required within 90 days of employment per OSHA regulation and NGB* *this physical will be used to determine fitness and eligibility for continued employment.

Salary Range:

\$50,628 PA to \$65,812 PA

Website address:

http://mil.wa.gov/jobs/federal_job_ops.shtml

APPOINTMENT FACTORS

Area of Consideration

☒ **Area 1 – In-service Excepted:** All permanent Washington Army National Guard Excepted and Competitive bargaining unit civil service employees, and members with excepted technician re-employment rights to the Washington Army National Guard.

☐ **Area 2 – In-service Competitive:** All presently employed permanent competitive technicians, and members with competitive technician re-employment rights to the Washington Army National Guard.

☒ **Area 3 – In-state Excepted:** All participating members of the Washington Army and/or Air National Guard, including in-service technicians that are not covered by the bargaining unit, and indefinite employees.

☐ **Area 4 – Nationwide Excepted:** Anyone eligible for immediate enlistment and/or commissioning in the Washington Army and/or Air National Guard.

CURRENT BARGAINING UNIT STATUS

☒ **Bargaining Unit**

☐ Non-Bargaining Unit

Appointment Factors:

☒ **Officer** ☐ Enlisted ☒ **Warrant Officer**

☐ NDS (Competitive)

☐ Permanent ☐ Indefinite* ☒ **Temporary***

***This appointment is temporary, not to exceed 1 year or less, and is subject to termination at any time without use of adverse action or reduction-in-force procedures. A temporary appointment does not confer eligibility to be promoted or reassigned to other positions, or the ability to be noncompetitively converted to career-conditional appointment.**

Military Assignment & Grade Requirements	
WMOS: 011A, 420A ORB: 43A, 42B Applicants need not be assigned to the position or possess the MOS to apply or be considered for selection. Selected applicant must be assigned to a compatible Military position and attain MOS within 1 year of appointment action.	Military Grade Available: CW2-CW5 01-02 Please note: Grade Inversion <u>will not be permitted</u> TPR 300 (302.7, change 8 para c)
Permanent Change of Station	
<input checked="" type="checkbox"/> PCS expenses are not authorized <input type="checkbox"/> PCS expenses are authorized <input type="checkbox"/> PCS expenses may not be authorized, however a waiver may be considered if determination is made that payment of PCS expenses would be in the best interest of the Washington National Guard.	
Minimum Requirements for Consideration	
General Experience: Experience, education, or training which demonstrates the candidate has enough knowledge of equipment to be able to do routine jobs, simple preventative maintenance tasks, and is able to use common tools and equipment in the line of work.	
Specialized Experience: Must have 24 months of specialized experience which demonstrates possession of knowledge, skills, and abilities (KSAs) and personal characteristics that are necessary to the successful performance in this position.	
Other Requirements: All Soldiers, civilian employees and contractor employees who drive Army-owned or leased vehicles must complete the Army Avoidance Course (AAC) training when they start working for the Army. Must have a valid WA state and military driver's license. Must be able to attend all schools that are deemed necessary by the supervisor.	
The following Selective Placement Factors (SPFs) will be considered in the evaluation process	
Element I – Ability to relate program content to the educational and vocational needs and goals of the individual and the organization.	
Element II – Ability to establish and maintain close working relationships with a variety of resources.	
Element III – Knowledge of education theories, principals, processes and practices of secondary, adult and or continuing education.	
Element IV – Knowledge of principals, methods, and techniques of guidance.	
Element V – Knowledge of content and scope of educational material utilized in the educational system.	
Element IV – Ability to communicate ideas and thoughts orally and in writing.	
SUMMARY OF DUTIES	
This position is located in the Military Personnel Management Office, Military Personnel Plans and Actions Branch. The purpose of this position is to provide a full range of general educational and career developmental counseling and assistance to military personnel of the command and attached organizations served. Conducts surveys of educational needs and preferences: Obtains information concerning educational levels of military in the area to which assigned; analyzes results in the light of educational level requirements for the rank and occupational assignment of individuals. Interviews and counsels military personnel to help them develop and achieve a valid educational goal and subsequent occupation. Administers, analyzes and interprets test results as required in subsequent counseling sessions to assist individuals in making a realistic self appraisal of their needs and desires. Schedules on-duty classes, off-duty classes, or any available combination the individual may desire to attend in order to work toward their stated educational goals. Monitors progress of individual soldier to ensure educational progress: Conducts periodic follow-ups to ensure that individuals are working toward their career goals as initially developed or if a modification or change is needed. Prepares and/or conducts educational briefings for groups or units to inform them of the entire educational program. Serves as alternate administrator of the education program. Performs other duties as assigned.	

Employment Conditions

1. Technicians are paid through direct deposit/electronic funds transfer.
2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.
3. Military Technicians are ineligible for enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these incentives.
4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.
5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)

Only the work Experience and Qualifications/Education you show on the OF612, Resume or SF 171 and SPFs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.

HOW TO APPLY

1. Individuals who meet both the General and Specialized experience requirements may apply by submitting the following forms:
 - MIL Form 175 "Application for Technician Vacancy"
 - MIL Form 174 "Chronological Listing of Military Service"
 - OF 306 "Declaration for Federal Employment"
 - SF 181 "Race and National Origin Identification"
 - SF 256 "Self-Identification of Handicap"
 - Response to Selective Placement Factors (SPFs). Response to the SPFs is critical to the evaluative process.
 - One of the following:
 - a) OF 612 "Application for Federal Employment"
 - b) Personal Resume, with original signature or
 - c) SF 171 "Personal Qualification Statement". Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST DATES (MM/YY) OF YOUR EXPERIENCE.
 - Crediting National Guard Experience: National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. The level of experience will be determined by the actual duties and responsibilities performed.

(Please note: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the experience and qualifications you show on the OF 612, Resume, or SF 171 can be used to evaluate your qualifications for this position).

****To obtain forms online go to:** http://mil.wa.gov/jobs/federal_job_ops.shtml

****Mail or Hand Deliver** forms to: HRO Attn: Staffing Section
Building 33, Camp Murray
Tacoma, WA 98430-5130

(Faxed and Scanned copies will not be accepted)

2. **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE CONSIDERED AND WILL BE RETURNED.**
3. College Transcripts MUST be submitted for professional positions or when substituting education for experience.
4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.
5. **EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration, selection, and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan, WAARNG Regulation 690-4/WAANG Instruction 36-1010.

For additional information: HRO STAFFING SECTION
Phone (253) 512-7835
DSN 323-7835